



410 South Commercial Street • Neenah, WI 54956 • Tel: (920)751-6800x113 • (920)751-5066

**M E M O R A N D U M**

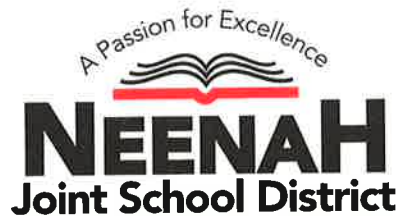
**TO:** John Lehman, Chair, Finance & Personnel Committee  
**FROM:** Dr. Mary Pfeiffer, District Administrator *MP*  
**DATE:** February 27, 2014  
**RE:** Employment of Support Staff Personnel

The following individuals are being recommended for hire:

<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Hourly</b>	<b>Date of Hire</b>
Susan Hickey	Health Assistant	Lakeview	\$12.50	March 3, 2014
Jennifer Koeppen-Millerd	Health Assistant	Coolidge	\$12.50	March 3, 2014

These positions are within budget allocations.

smf



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**MEMORANDUM**

**TO:** John Lehman, Chair, Finance & Personnel Committee  
**FROM:** Dr. Mary Pfeiffer, District Administrator *MP*  
**DATE:** February 27, 2014  
**RE:** **Resignation of Support Staff**

Attached is a letter of resignation from the following staff member:

Colleen Westphal, Academic Assistant, Neenah High School

It is my recommendation that the above named resignation be approved with Ms. Westphal's last date of employment on March 21, 2014.

smf